



IATI Implementation Schedule for:

Transparency International Bangladesh

IATI Organisation Identifier:

BD-NAB-1301

(Click on hyperlink above for more information on IATI Organisation Identifiers)

Version:

2.01

Date:

16-Jun-15

This document provides a publication plan which covers:

1. When will data be published? Timetable and frequency of publication
2. Exclusions and constraints: Overview of exceptions, thresholds & constraints
3. How will data be published? How published data will be presented to users
4. What data will be published? Overview coverage. For each area of the standard:
 - a. Timetable for publication
 - b. Terminology used within the data provider's systems
 - c. Exceptions, thresholds & constraints

Instructions for completion:

The Implementation Schedule is divided into three tabs, with mirrored guidance tabs providing more help in completing the schedule (which should be deleted prior to submitting a completed Implementation Schedule):

1. Publishing Information
2. Organisation Data
3. Activity Data

Publishing Information

This provides space to provide more detailed information about what data will be published, whether there will be any exclusions, and how the data will be published.

This is made up of a mixture of boxes for extracting specific information and text boxes for providing more detailed information.

Many of the boxes for specific information consist of drop-down menus where you will need to select the most appropriate category that fits with the qualitative information you provide in the adjacent text box.

Some require a typed entry:

e.g. Numeric entry for % of total budget (/ODA) and date entries for publication timetable (this should appear in mmm-yy format - e.g. Jan-12).

The purpose of these boxes is to make it easier for users to extract the most pertinent information, whereas the text boxes expand on this to provide more detailed information

Organisation Data and Activity Data

Although each of these has its own worksheet, the format for completing each is the same.

Each is made up of a table consisting of seven columns:

- 1) Information Area, 2) Status, 3) Publication date, 4) Exclusions & Thresholds, 5) Exclusion category 6) Data provider definition, and 7) Publication notes.

1) Information Area -

this identifies the data item.

2) Status -

this provides a traffic light rating on the readiness of data to be published and is based on the following key:

Fully compliant	Publishing in full compliance with the IATI Standard
Partially compliant	Publishing some data required by the IATI Standard
Future publication	Data will be published at a future date
Under consideration	No current plans to publish, but could be considered
Unable to publish	Information not available or collected, or not relevant to organisation

(The colour coding is auto-generated through use of the drop-down menu.)

For anything less than full compliance, further information should be provided in the publication notes. This includes:

- dates for full compliance if partial compliance is expected initially
- information on future publication of data items - e.g. potential dates or what it is dependent upon (e.g. new management systems)
- under what conditions data items under consideration could be published (e.g. implementing geo-coding or collecting of results data)
- reasons for being unable to publish (e.g. not relevant to the organisation, not part of the organisation's business model, etc.)

3) Publication date -

identifies when data can start being published (this will be based on the overall timetable for publication identified in the 'Publishing Information' tab, and should indicate when in the publication timetable this date item will be published).

The date should appear in mmm-yy format (e.g. Jan-12). If any additional information needs to be provided about the date, this should be added in the 'Publication notes'.

4) Exclusions & Thresholds -

highlights any specific thresholds or exclusions for the data item

5) Exclusion category -

identifies the reason for the exclusion using the following drop-down menu:

n/a	No exclusions
a	Not applicable to organisation
b	A non-disclosure policy
c	Not currently captured and prohibitive cost
d	Other (please specify within the 'Exclusions & Thresholds narrative)

6) Data provider definition -

provides the terminology used within the organisation's internal systems (this demonstrates how internal terminology maps to IATI).

7) Publication notes -

provides additional information, such as reasons for amber or red coding, or relevant information which is not covered in the preceding columns or requires further clarification.

Support available:

Knowledge Base

The Knowledge Base has a number of forums that provide additional information about getting started and implementing IATI, including discussions on tools, information for NGOs and some technical information.

Information on communication support can also be found here to help in promoting your IATI publication (including examples of existing news releases, templates and contacts).

The Knowledge Base can be found at:

<http://support.iatistandard.org/forums>

Further support

If you require any further support or there are any areas of information you would like to see added, please contact IATI

Support:

support@iatistandard.org

1. When will data be published?

Timetable and frequency of publication		
Which organisations/agencies/programmes will your IATI data cover? (What % of your total development flows does this cover? What is missing?)		
<i>Percentage of total budget / ODA</i>	<i>Narrative</i>	
92%	Publishing project that use funding from the consortium of DFID, SDC, Sida and DANIDA. Remaining 8% is funded by TI Secretariat, WIN Secretariat, FK Norway, ADB etc. Data on 8% funding will gradually be published.	
Overall timetable for publication (Provide a date for when these organisations will publish (a) an initial (incomplete) set of IATI data and (b) full IATI implementation)		
<i>Date of initial implementation</i>	<i>Date of full implementation</i>	<i>Narrative</i>
Jul-15	Jan-16	a) Initial publication (covering only the project using consortium funding of DFID, SDC, Sida and DANIDA) will be completed by July 2015. b) Full IATI implementation (covering all projects in the organisation and the full IATI Standard) will be completed in January 2016.
Timeliness and frequency of publication (How soon after data is captured and available internally will data be published? How frequently will data be published?)		
<i>Frequency of publication</i>	<i>Timeliness of publication</i>	<i>Narrative</i>
Bi-annually	1 quarter in arrears	Data will be updated bi-annually, initially 1 quarter in arrears.
How early in lifecycle will activity details be published? (Will activity details be published during the pipeline/identification stage or not until they are approved and in the implementation stage)		

<i>Lifecycle status at publication</i>	<i>Narrative</i>
Implementation	Projects will be published once work has been commenced and the first expenditure take place.
Data quality status (Do you want to identify the status of the quality/audit/statistical verification of data that is published in registry? Please indicate whether you anticipate doing this, and the likely timing of moving from unverified data to verified data)	
<i>Data quality</i>	<i>Narrative</i>
Verified	The data will be verified by relevant staff prior to publication.
Approach to publication (Please outline what staff and system resources are being made available to implement IATI, any relevant organisational structures e.g. working groups, and who is leading on IATI implementation)	
<i>System resource</i>	<i>Narrative</i>
Excel spreadsheet conversion	Lead by the Executive Director, a team has been put in place in the Finance Department to implement IATI. This team is being assisted by staff at the TI Secretariat in Berlin under a pilot to encourage and support National Chapters to publish under IATI.
Other notes	

2. What are the exclusions from publication?

Exceptions and constraints: general rules that exclude activities from being published. *Any specific data item exclusions should be listed in the data tables (Organisation data tab and Activity data tab).*

Thresholds *(are there any thresholds on the value of activities or transactions to be published. Please specify what the general threshold limits are for*

There are no thresholds for publishing activities.

Exclusions *(Please identify any rules for excluding data or information that will either be applied automatically or used as a basis to manually exclude*

All exclusions are made in line with our Information Disclosure Policy which can be found in our website www.ti-bangladesh.org

Any general issues or other constraints

3. How will data be published?

Information for prospective users of information

Licensing (Under which license will data be published: public domain or attribution? If the license does not meet the IATI standard please specify why. Please state whether you intend to use the IATI authorised license or another)

Licence type

Narrative

Public domain	Data will be published under a public domain license which is available in our website www.ti-bangladesh.org
Definition of an activity and multi-level activities (How is an activity defined e.g. projects and programmes, or some other structure? Do you have multi-tiered project structures e.g. projects and sub-projects or components? At which level do you intend to publish details (e.g. transactions)?)	
<i>Multi-level activities reported?</i>	<i>Narrative</i>
No	Activities will be defined at the project/programme level, without sub-activities.
Segmenting data for publication (The recommendation is to publish data segmented by country i.e. one data file for each country. Duplicate project data must not exist within different files, so projects targeting multiple countries or regional/worldwide by nature should be held within a non-country specific file(s). Is this a practical suggestion for your programme? How many projects are not specific to one country and what non-country files best suit your programme?)	
<i>Segmentation</i>	<i>Narrative</i>
Single file	We will report our IATI data as one single file per activity; initially one activity covering the majority of our funding, which correspond to Bangladesh. As we expand our published data, we will assess the need for segmentation by country.
Do you intend to provide a user interface in addition to raw (XML) IATI data? (Will IATI data be accessible for end users through an existing or a new user interface on your website? [Note: this is not an IATI requirement])	
<i>User interface?</i>	<i>Narrative</i>
Under consideration	We will consider the possibility of creating a user interface, subject to resource availability.

Organisation

Note: definitions and code lists can be found at:
<http://iatistandard.org/organisation-standard>

Note: For further information or support please go to the Knowledge Base:
<http://support.iatistandard.org/forums>

Information Area	Status	Publication date	Exclusions & Thresholds	Exclusion category	Data provider definition	Publication notes
Annual forward planning budget data for agency	Fully compliant	Jul-15		n/a (No exclusions)	Organisational budget, after approval by the board of directors.	Updated annually
Annual forward planning budget for funded institutions	Unable to publish			a) Not applicable to organisation		
Annual forward planning budget data for countries	Unable to publish			a) Not applicable to organisation		
Organisation documents	Fully compliant	Jul-15		n/a (No exclusions)	Public documents (financial statements, annual report, project reports, etc.).	Updated regularly.

Activities

Note: definitions and code lists can be found at:
<http://iatistandard.org/activities-standard>

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Information Area	Status	Publication date	Exclusions & Thresholds	Exclusion category	Data provider definition	Publication notes
Identification						
Reporting Organisation	Fully compliant	Jul-15		n/a (No exclusions)		
IATI activity identifier	Fully compliant	Jul-15		n/a (No exclusions)		
Other activity identifiers	Under consideration	Jul-16		d) Other		Additional data mapping necessary to incorporate other activity identifiers.
Basic Activity Information						
Activity Title (Agency language)	Fully compliant	Jul-15		n/a (No exclusions)		
Activity Title (Recipient language)	Under consideration	Jul-16		d) Other		Assessment to be made given that the data is not currently captured.
Activity Description (Agency language)	Fully compliant	Jul-15		n/a (No exclusions)		
Activity Description (Recipient language)	Under consideration	Jul-16		n/a (No exclusions)		Assessment to be made given that the data is not currently captured.
Activity Status	Fully compliant	Jul-15		n/a (No exclusions)		
Activity Dates (Start Date)	Fully compliant	Jul-15		n/a (No exclusions)		

Activity Dates (End Date)	Fully compliant	Jul-15		n/a (No exclusions)		
Activity Contacts	Fully compliant	Jul-15		n/a (No exclusions)		
Participating Organisation (Funding)	Fully compliant	Jul-15		n/a (No exclusions)		
Participating Organisation (Extending)	Unable to publish			a) Not applicable to organisation		
Participating Organisation (Implementing)	Fully compliant	Jul-15		n/a (No exclusions)		
Participating Organisation (Accountable)	Fully compliant			n/a (No exclusions)		
Geopolitical Information						
Recipient Country	Fully compliant	Jul-15		n/a (No exclusions)		
Recipient Region	Unable to publish			a) Not applicable to organisation		
Sub-national Geographic Location	Unable to publish			a) Not applicable to organisation		
Sector (DAC CRS)	Under consideration	Jul-16		d) Other		Assessment to be made given that the data is not currently captured.
Sector (Agency specific)	Fully compliant	Jul-15		n/a (No exclusions)		
Policy Markers	Unable to publish			a) Not applicable to organisation		

Collaboration Type	Unable to publish			a) Not applicable to organisation		
Default Flow Type	Unable to publish			a) Not applicable to organisation		
Default Finance Type	Unable to publish			a) Not applicable to organisation		
Default Aid Type	Fully compliant	Jul-15		n/a (No exclusions)		
Default Tied Aid Status	Unable to publish			a) Not applicable to organisation		
Financial						
Activity Budget	Fully compliant	Jul-15		n/a (No exclusions)		
Planned Disbursements	Unable to publish			a) Not applicable to organisation		
(UNDER DEVELOPMENT) Recipient Country Budget Identifier	Unable to publish			a) Not applicable to organisation		
Financial Transaction						
Financial transaction (Commitment)	Under consideration	Jul-16		d) Other		Assessment to be made given that the data is not currently captured.
Financial transaction (Disbursement & Expenditure)	Partially compliant			n/a (No exclusions)		
Financial transaction (Reimbursement)	Unable to publish			a) Not applicable to organisation		
Financial transaction (Incoming Funds)	Fully compliant	Jul-15		n/a (No exclusions)		

Financial transaction (Loan repayment / interest repayment)	Unable to publish			a) Not applicable to organisation		
Related Documents						
Activity Documents	Fully compliant	Jul-15		n/a (No exclusions)		
Activity Website	Fully compliant	Jul-15		n/a (No exclusions)		
Related Activity	Unable to publish			a) Not applicable to organisation		
Performance						
Conditions attached Y/N	Unable to publish			a) Not applicable to organisation		
Text of Conditions	Unable to publish			a) Not applicable to organisation		
Results data	Under consideration	Jul-17		c) Not currently captured and prohibitive cost		Assessment to be made given that the data is not currently captured.